

Registration

Please use the enclosed registration form when registering for the conference, the social programme and to make your hotel reservation. Your registration form together with your payment should be sent to:

**Stockholm Convention Bureau (SCB),
"SWAT '98",
P O Box 6911,
SE-102 39 STOCKHOLM,
Sweden.**

Registration and fees:

Due to the Swedish tax legislation, participants from different countries should pay the conference fee with or without Swedish VAT. Therefore, please identify your category below and choose the relevant alternative for you on the registration form:

Conference fees paid from countries outside the European Union Excl. VAT

Conference fees paid by companies and other taxable persons within the European Union Excl. VAT

Conference fees paid by non taxable companies, institutions and private persons within the European Union. Incl. VAT

Conference fees paid by Participants from Sweden Incl. VAT

Conference fees	Fee <i>excl.</i> V.A.T.	Fee <i>incl.</i> V.A.T.
Participant, paid before June 1	SEK 2,000	SEK 2,500
Participant, paid after June 1	SEK 2,400	SEK 3,000
Student, paid before June 1	SEK 1,400	SEK 1,750
Student, paid after June 1	SEK 1,800	SEK 2,250

The registration fee for participants includes participation in the scientific sessions, receipt of final programme and a copy of the abstracts. Lunches and coffee are also included as well as the social events as described under "Social events".

Payment

All payment should be made in Swedish Kronor (SEK) to Stockholm Convention Bureau, 6th SWAT. Please indicate the participant's name clearly in order to ensure that the payment will be correctly registered. You can choose one of the following means:

1. Credit card

American Express, Diners Club, Eurocard/Mastercard or VISA cards will be accepted. Please fill in your card number and expiry date on the registration form.

2. Banker's draft

Can be purchased at your bank and forwarded together with the registration form. We regret that personal or company cheques cannot be accepted.

3. Bank transfer

Can be made to S-E-Banken, Stockholm, Account Number 5267-10 066 16, Swift-address ESSESESS.

4. Postal Giro

From the Nordic countries, payment can be sent by Postal Giro 65 37 38-5.

5. *Bankgiro*

From Sweden, payment can also be sent by Bankgiro 644-8773

Confirmation

A confirmation letter will be sent to you in due time before the conference, stating booked events, booked hotel accommodation and your payment status.

Cancellation policy

A written notification of cancellation should be sent to Stockholm Convention Bureau. For cancellations received before June 1, 1998, there will be a cancellation charge of SEK 350. From June 1, 1998, a cancellation fee corresponding to the registration fee will be charged. For cancellation of hotel accommodation please see "Hotel reservation".

Hotel reservation

As a service for the participants, Stockholm Convention Bureau will arrange your hotel accommodation at no extra charge. Rooms have been pre-booked at hotels within walking distance from the conference venue for the period July 7 - 10, 1998 at the following hotels:

Name of hotel	Standard	Single room SEK/night	Double / twin room SEK/night	Deposit
Park	First class	1,090	1,090	1,100
Brunnen	Tourist class	695	895	1,100
Arcadia	Budget class	510	610	600

Rates are in SEK and valid per room and night, inclusive of breakfast, service and a V.A.T. increment of 12%. Taxes or official charges are subject to change without notice.

Since only a certain number of hotel rooms have been reserved in each price category, SCB will operate on a 'first come - first served' basis with incoming requests. In order for SCB to fulfil your requirements, you are advised to register at your earliest convenience. In the event of the preferred hotel being fully booked, room will be booked in alternative hotel with similar rate and standard.

Your reservation will be confirmed when SCB has received your registration form and hotel deposit. This pre-payment will be deducted from your hotel bill when checking out. *Remaining costs are to be settled directly with the hotel.* Any enquiries or requests for additional information, changes or cancellations of room reservations, are to be addressed directly to Stockholm Convention Bureau.

Hotel cancellation

Hotel deposits will be refunded in full, provided written cancellation is received by SCB one week prior to arrival at the latest. Thereafter, the cost for the first night's accommodation will be charged.

General Information

Conference Secretariat

Stockholm Convention Bureau (SCB)
P O Box 6911
SE-102 39 Stockholm
Sweden

Telephone +46 8 736 15 00
Facsimile +46 8 34 84 41
E-mail stocon@stocon.se
Internet www.stocon.se

Currency

The Swedish currency is Swedish Kronor (SEK). The approximate exchange rates are (March 1998)

USD 1 = SEK 7,85

GBP 1 = SEK 13,15

DEM 1 = SEK 4,30

FRF 1 = SEK 1,30

CHF 1 = SEK 5,25

ECU 1 = SEK 8,65

Electricity

The electrical standard voltage in Sweden is 230 volts. Most hotels provide 110 volt outlets for shavers.

Insurance

Participants are advised to insure against loss, accidents and damage occurring during the conference. The organizing committee can not be held responsible.

Transportation to Stockholm by air

Stockholm International Airport - Arlanda - is served by more than 300 flights daily from more than 100 cities in 50 countries. Scandinavian Airline Systems - SAS - has the most non-stop flights around the world to and from Stockholm.

Transportation to Stockholm by rail

Sweden has a comprehensive railway system including TGV connections to all major Swedish cities as well as abroad.

Transportation to the City from Arlanda Airport

Direct buses connect Arlanda Airport with the City Terminal in central Stockholm every 10 minutes. The trip takes about 40 minutes and costs SEK 60 (March 1998). Should you choose to go by taxi, we advise you to check the price in advance and use a taxi with a set price of maximum SEK 390 from Arlanda to the city.

V.A.T. Refund

Swedish V.A.T. may be repaid to foreign enterprises except banks, insurance companies and companies providing health care. Refunds are available for more or less all costs arising in business. Examples include conference fees, travel and hotel costs in Sweden. Envelopes will be available at the registration desk at the Royal Institute of Technology. The relevant documentation should be sent after the conference.

Please note that V.A.T. may not be recovered in respect of hotel room charges paid to travel agents outside Sweden, that invoices and hotel bills must be made out in the enterprise's name, that there are certain cash limits applying in the case of entertainment and that wines and spirits carry no entitlement to recovery of V.A.T.

Visa

Participants requiring a visa for entry to Sweden are strongly advised to make their application in their home country at least three months before the intended date of travel. In case of doubt, information can be obtained from your nearest Swedish Embassy or Consulate or from your travel agency.

Social events

Tuesday, July 7, afternoon

Sightseeing in Stockholm

This bus tour enables you to get an overall view of Stockholm. You will pass through different parts of the City, make a bus stop in the Old Town. Your guide will relate the history surrounding the memorable buildings, museums and parks as you pass them and will also advise you on shopping, restaurants and entertainment. Notice also the free tour of Stockholm by boat on Thursday.

Optional. Price: 195:- per person.

(Minimum number of participants 20 persons)

Tuesday, July 7, evening

Welcome Reception

An informal welcome reception will be held at the Royal Institute of Technology in the evening of Tuesday, July 7, in connection with the registration.

Thursday, July 9, evening

Boat Excursion and Conference Dinner

The most beautiful way to experience Stockholm, also referred to as "Beauty on Water" is by boat. The captain and the guide will conduct us through canals, under bridges and along shores.

The tour will continue with a visit to one of the most remarkable and awe-inspiring historical sights in the world - the Warship Vasa. The Vasa was to have been Sweden's largest and most prestigious warship - the pride of the naval fleet and the Swedish nation. Her glory was short-lived. Shortly after having set sail on her maiden voyage in 1628 she sank within Stockholm harbour. She spent the next 333 years lying on the bottom of the sea until she was finally located and raised from the water. The ship was found to be incredibly well-preserved and a painstaking operation to protect her from further damage has resulted in her taking pride of place, at last in her own museum, where she can be viewed and admired from every angle.

The evening ends with dinner at Restaurant Gondolen, for participants paying full price (i.e., not student fee). For others, if possible, tickets for the dinner will be sold at the conference.