

Copy these to three different colours of paper:

- Pages 1-2 describes the extent
- Page 3 describes how far the student has come in the programme
- Pages 4-5 describes other circumstances

Combine so you have three slips, each of different colours.

Together they describe a case of plagiarism.

Decide whether the case is level 1 (mark and tell the student why), 2 (manage within the course) or 3 (report).

10% of the student's whole text is copied material. There are no quote marks used and no reference to the source where the copied text occurs. The copied material is spread across the student's text.

20% is copied material. Copied material does not have a reference to the original source or any quotation marks. The unacknowledged, copied section is in the 'discussion and conclusion' section of the student's paper

50% of the whole text is copied without referencing and without quotation marks. Each copied, unacknowledged section is short (four or five lines long). The student has written connecting text to join up the copied sections. The result is a more-or-less coherent document.

The student has included a section of copied text without any acknowledgement of the source or any quotation marks. The copied text is 5 pages long and is copied as one piece of text from the original source. The whole student document is 10 pages long.

All of the text is copied from the Web. The student has downloaded text from six websites and 'patched' them together. Each section is one or two paragraphs long. The result is not coherent. The copying is very obvious.

The student has included some copied text in the Appendix of a report. The copied section is two pages long. It is copied from a well-known book which is on the reading list and which was discussed in classroom sessions. The student does not show where the copied text comes from by using a reference.

80% of the text is correctly referenced. It is obvious that this 80% was written by the student. 20% of the student's paper is copied word-for-word from the Web. The copied text was only found by using specialist software as the level of language used is the same as from the student's own writing. There is no signal to show that the 20 % from the Web is not written by the student.

Two students' lab reports are identical. The two students are in the same lab group. The 2 reports use the same data and make the same unusual mistake about methodology.

The student hands in a text that is mostly copied from the Web. To make the text more relevant to the home examination question, the student has changed the name of the product company under discussion from Company xxx to Company yyy. A Google check on the Company yyy site shows that the student added 3 years to all dates mentioned so that they seem more recent.

The student has just started university study. This case happens in the first month of university study.

The student is at the end of the first year of University study when this case happens.

The student has just started a Masters programme. The student has entered the 5-year-long programme in the beginning of Year 4. This happens after three months in Year 4.

The student is at the end of a five year programme leading to professional qualification. The student has completed all five years of the programme at the same University.

The student is a research student and intends to get a PhD. The student is writing his or her first paper for the supervisor and will hopefully publish this paper outside the university.

The student is in a three-year-long undergraduate programme and the student is in the second year. This happens towards the end of the second year.

This student is a native English speaker. The assignment is written in English.

The student is not Swedish. The student did undergraduate study in a system where the rules governing copying, citation and acknowledging others' work are exactly the same as those expected in Sweden.

The student is not Swedish. The student studied before coming to Sweden in a system with very different rules than in Sweden about copying, co-operation and how others' work should be acknowledged .

The student claims that this assignment was done in the same way as all the previous assignments where no one complained.

The student insists there was no copying involved in making the assignment. Absolutely none.

The student attended a compulsory study skills course at the start of a university programme. The study skills course taught all the students about academic writing, referencing, and about how to use sources. The student passed the course.

The student has done all his or her study (university level study and secondary school study) in Sweden. This assignment is written in Swedish.

The student has done all or his or her university study and all the school-level study in Sweden. This assignment is written in English.

This student is a native English speaker. The assignment is written in English.